

8th October 2025

Dear Parent/ Carers,

I am writing to inform you about a vacancy for the role of parent Governor on our Governing Board.

The role of the Governing Board

The school's Governing Board is responsible for providing confident and strategic leadership, as well as creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our students.

The role of a parent Governor

As a parent Governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent Governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the Governing Board delivers effective governance

Expectations of Governors

As part of the role of Governor you are expected to:

- Attend Governing Body Meetings
- Maintain confidentiality
- Commit to training
- Visit the school

How to apply

If you're interested in applying for the role, please complete the candidate form attached to the letter and return to Pam Miles, Clerk to Governors on clerk@littleover.derby.sch.uk or the school office by Monday 20th October 2025. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Pam Miles, Clerk to Governors on clerk@littleover.derby.sch.uk

Yours sincerely,



Mrs L. Johnson
HEADTEACHER



Candidate name:

Candidate address:

Candidate statement:

I confirm that I am a parent or carer of a registered student at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more 500 hours in any consecutive 12-month period

Signed: _____ **Date:** _____