

How to set up ParentPay

Already have ParentPay Account?

- 1 Log in as you normally would.



ParentPay

Username

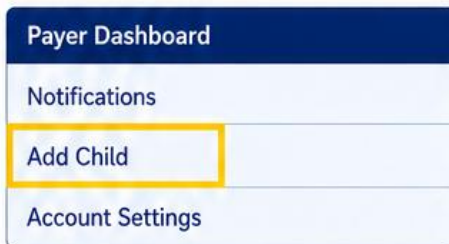
Password

[Forgotten your password?](#)

- 2 Press the 3 lines (top left)



- 3 Press **Payer Dashboard**, the below menu will appear and press **add child**.



Payer Dashboard

- Notifications
- Add Child**
- Account Settings

- 4 Enter the login details received on your letter on this page.



Add a new child

Username

Password

New to ParentPay?

- 1 Login in using the username and password provided in the letter above.



Add a new child

Username

Password

- 2 This will then prompt you to enter your students date of birth.



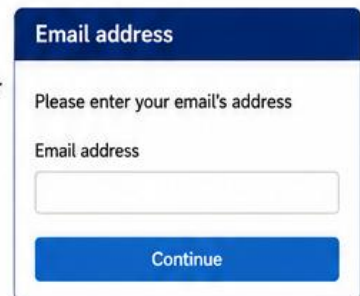
Child's date of birth

Please enter your child's date of birth

Date of birth

Day Month Year

- 3 You will then be prompted to enter your own personal email.



Email address

Please enter your email's address

Email address

- 4 and to change the password.



Change password

New password

Confirm new password



Need Help?

Please contact:
ppay@littleover.derby.sch.uk

